1

Cisco TelePresence
IX5000 and IX5200

Quickstart
User Guide
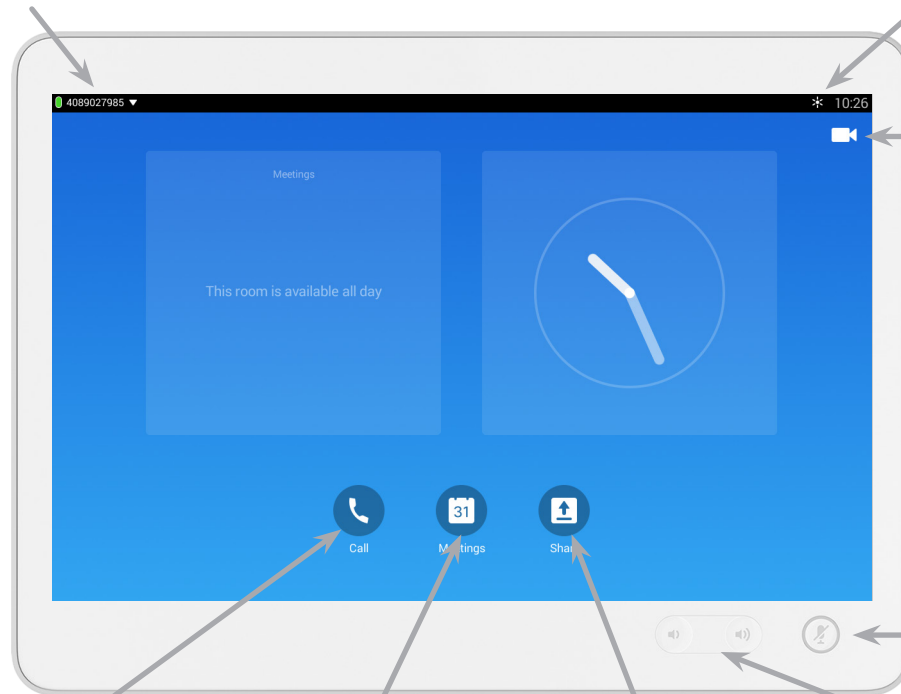
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Touch 10 Home screen overview

The Share button also enables the Layout Control feature, which allows you to:

• share two separate presentation and whiteboard content sources on multiple screens

• share duplicate content on multiple screens.

For more information, see "Move, Copy, & Replace Presentation and Whiteboard Content Using Layout Control" on page 8.

View system information (page 15)

Change IX5000 fill light level

Self view – Check the camera view before a meeting

Meetings

This room is available all day

4089027985 ▾   ☀ 10:26

Call   Meetings   Share

Mute

Volume Up/Down

Call – Place calls (page 3)

Meetings – Access scheduled meetings (page 4)

Share – Share presentation and whiteboard content (page 9)
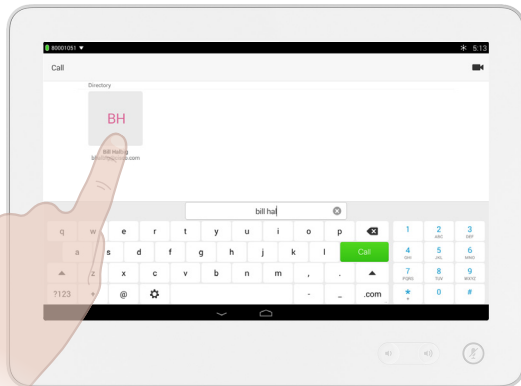
CISCO

Place and end calls
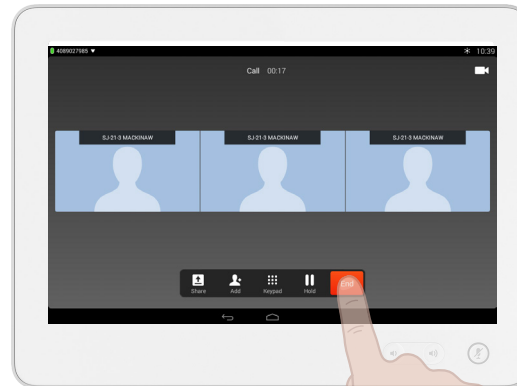
1
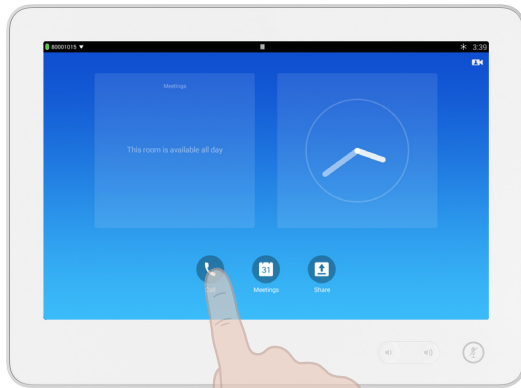
To place a
call, tap **Call.**

2
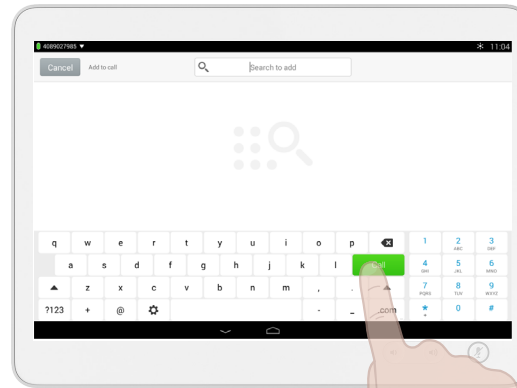
Enter the number or URI
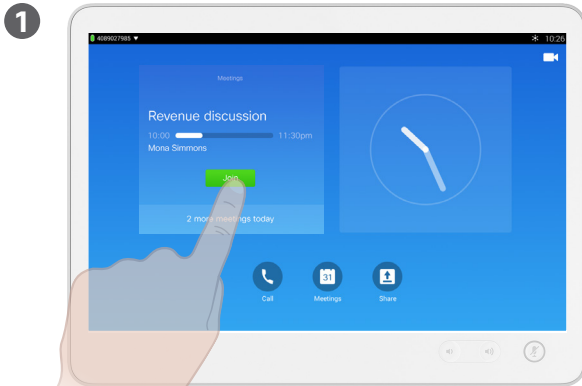and tap **Call**.

3

To call a directory contact, tap **Call** and
type the contact's name. The search
result(s) appears above the keypad. Tap
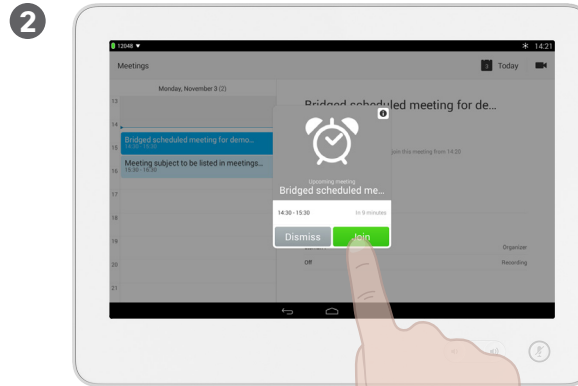the icon of the contact to place the call.

4

To end a call, tap **End**.
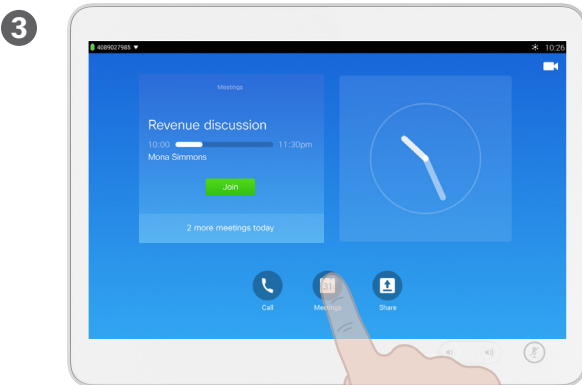
CISCO

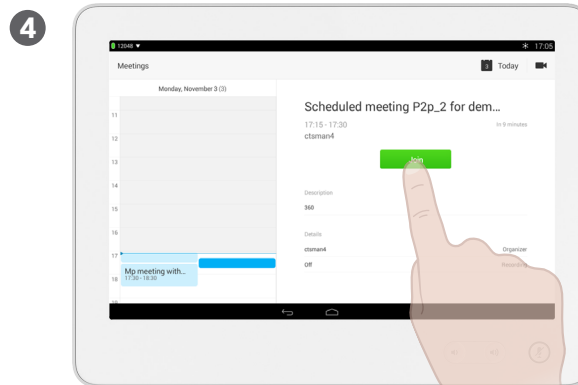# Join meetings

1

From the home screen, view the meeting and tap **Join**.

2

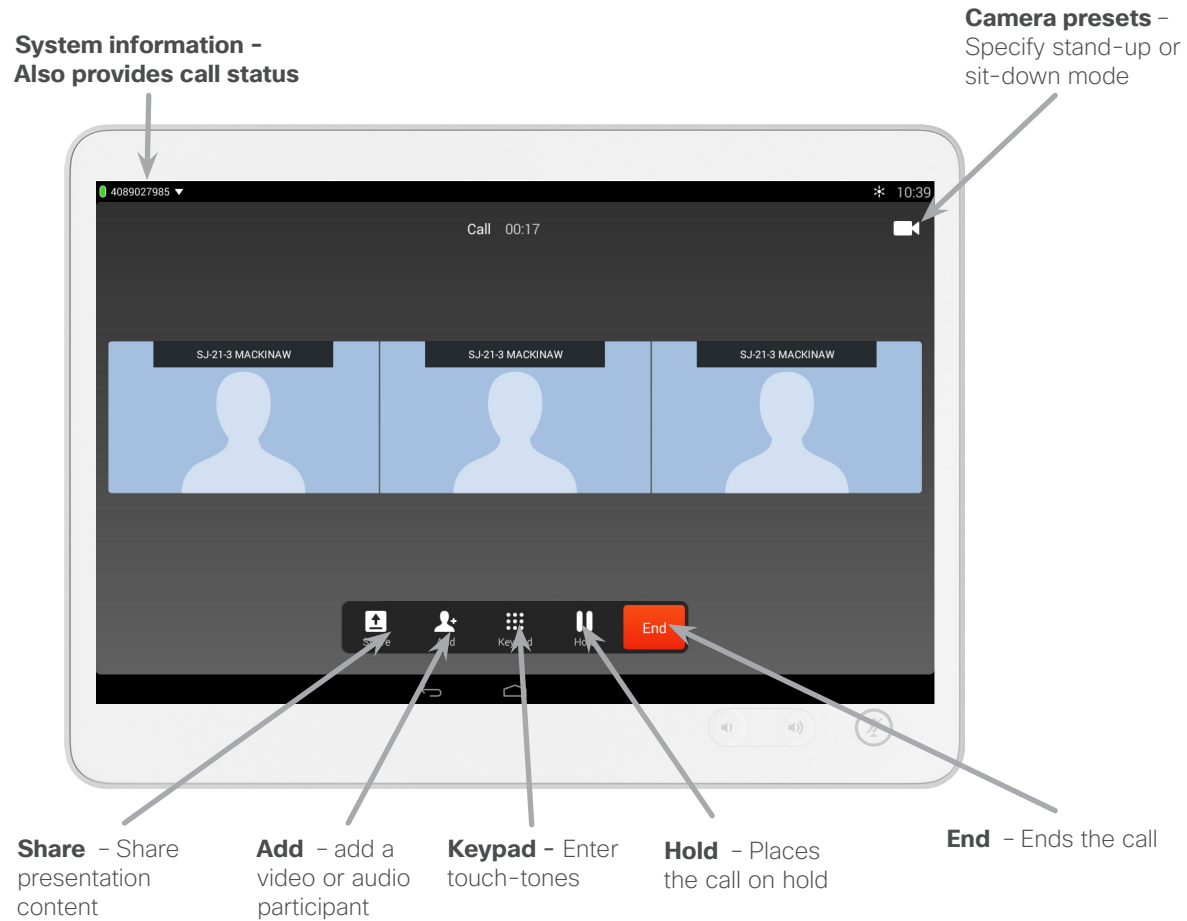Or tap **Join** in the pop-up window.

3

Or tap **Meetings** in the home screen...

4

...select the meeting, and tap **Join**.
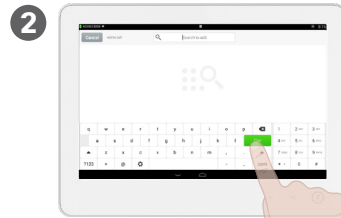
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Touch 10 In Call screen overview

Tips

Place and receive calls, join meetings, and share presentations locally from the Home Screen. Mute or increase/decrease the volume of your system using the physical buttons on the Touch 10. You can also change the brightness of the fill-lighting and specify if participants will be sitting down or standing up.

System information –
Also provides call status

Camera presets – Specify stand-up or sit-down mode

4089027985 ▼   ☀ 10:39

Call 00:17

SJ-21-3 MACKINAW   SJ-21-3 MACKINAW   SJ-21-3 MACKINAW

Share   Add   Keypad   Hold   End

Share – Share presentation content

Add – add a video or audio participant

Keypad – Enter touch-tones

Hold – Places the call on hold

End – Ends the call

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Add and remove participants

Tips

The number of participants you can add is set by your system administrator and depends on the system version. In some cases, participants added may be audio only.

In ad hoc video conferences, if you're the conference owner, you cannot remove participants from the call.

1
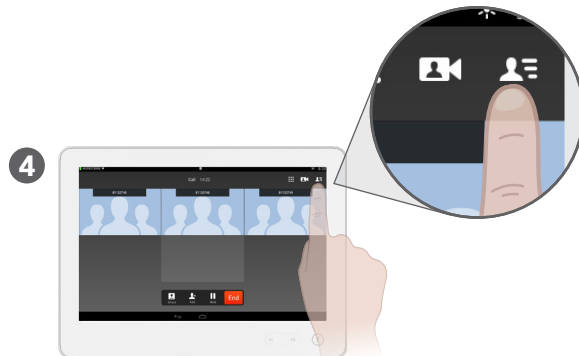
To add a video or audio participant to an existing call, tap **Add**.

2

Enter the number, URI, or directory entry, and tap **Call**.

3
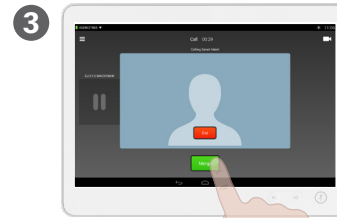
Tap **Merge** to merge the call.

4

To remove a participant, tap the participant list.

5

3 Participants

12048 (This room)

Drop

12049 12049

12047

Select the caller to drop and tap **Drop**.

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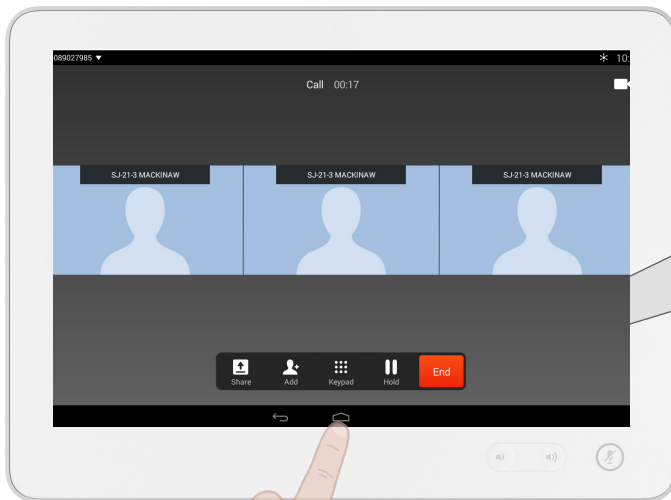
Move to and from the home screen during a call

Return to the In Call screen to view and drop call participants, to use the keypad for touch-tones, or to add an audio participant.

1
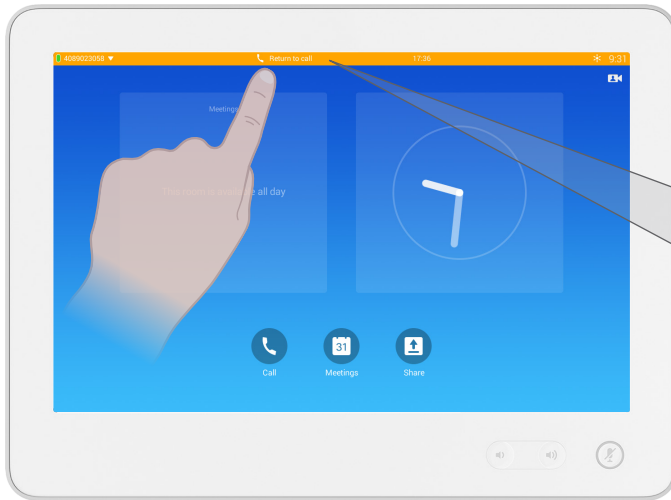
To access the In Call screen from the Home screen, tap **Return to Call** at the top of the screen.
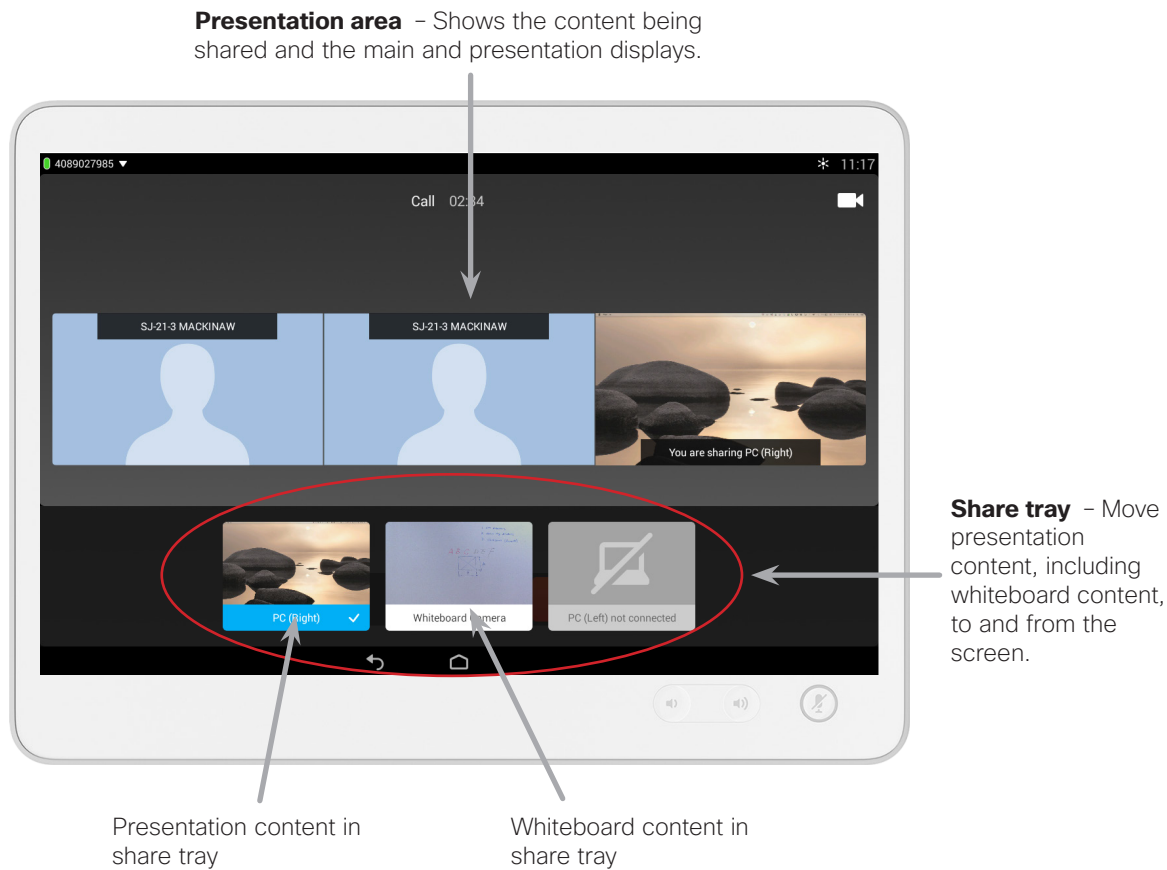
2

To return to the Home screen from the In Call screen, tap the **Return** or **Home** buttons on the bottom of the screen.

Move, Copy,
& Replace
Presentation
and
Whiteboard
Content Using
Layout Control
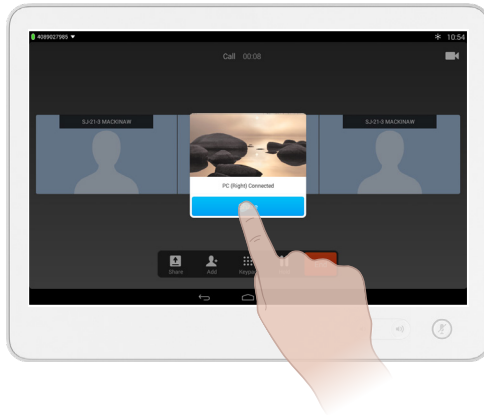
Share tray overview (for presentation & whiteboard content)

The share tray allows you to move and duplicate content to and from the main and presentation displays.

- To show the share tray, **tap Share.**
- To add content to the conference, **drag the content** from the share tray to the presentation area.
- To remove content from the conference, **drag the content** from the presentation area to the share tray.
- To duplicate content, **touch the content in the share tray,** then move the content to an available display in the presentation area.
- To move content, **touch the content in the presentation area**, then move the content from one display to another.
- You can move and/or copy up to two presentations using the share tray.

Presentation area – Shows the content being shared and the main and presentation displays.

4089027985 ▼   ☀ 11:17

Call 02:34

SJ-21-3 MACKINAW   SJ-21-3 MACKINAW

You are sharing PC (Right)

PC (Right) ✓   Whiteboard Camera   PC (Left) not connected

Share tray – Move presentation content, including whiteboard content, to and from the screen.

Presentation content in share tray

Whiteboard content in share tray

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Share content

Connect your presentation source (for example, a laptop) to the presentation cable. If prompted, tap **Share** to share the content.

To remove the content from sharing, drag the content away from the presentation area.

To view the share tray, tap **Share**.
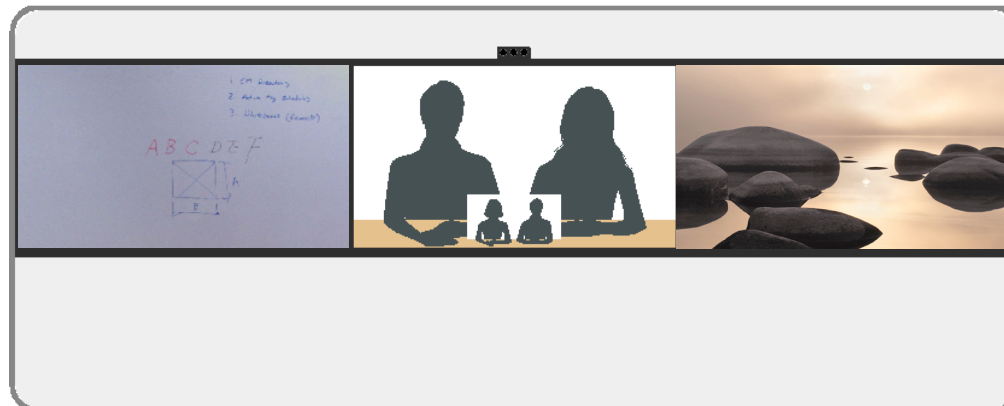
Share the whiteboard

1

Tap **Share** from the In Call screen to show the share tray.

2

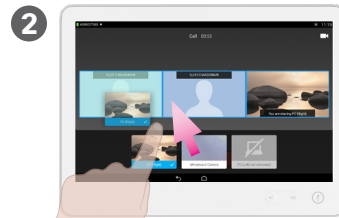Touch and hold the Whiteboard Camera icon in the share tray and drag it up to the displays.

3

On release, the whiteboard shows on the left display.

Duplicate content

1

Tap **Share** from the In Call screen to show the share tray.

2

Tap and hold the icon in the Share Tray and move the presentation from the Share Tray to the left.

3

On release, the presentation shows on the left and right display.

CISCO
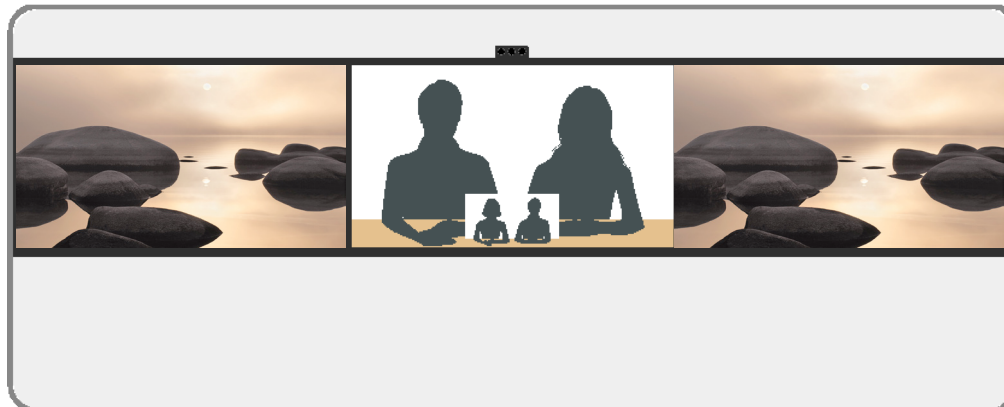
Move content

1 Tap **Share** from the In Call screen to show the share tray.

**2** Touch the presentation on the right display and drag it across the screen to the center display. Valid drop targets light up during the move.

3 On release, the presentation shows on the center Main display.
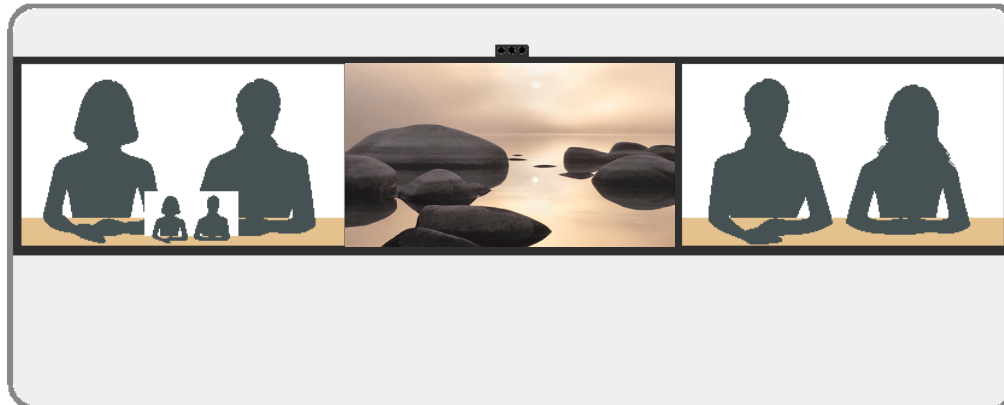
Note: Because Auxiliary displays mirror each other, moving a presentation to one Auxiliary display causes the same presentation to be displayed on the other Auxiliary display.

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Drag off duplicate content

1

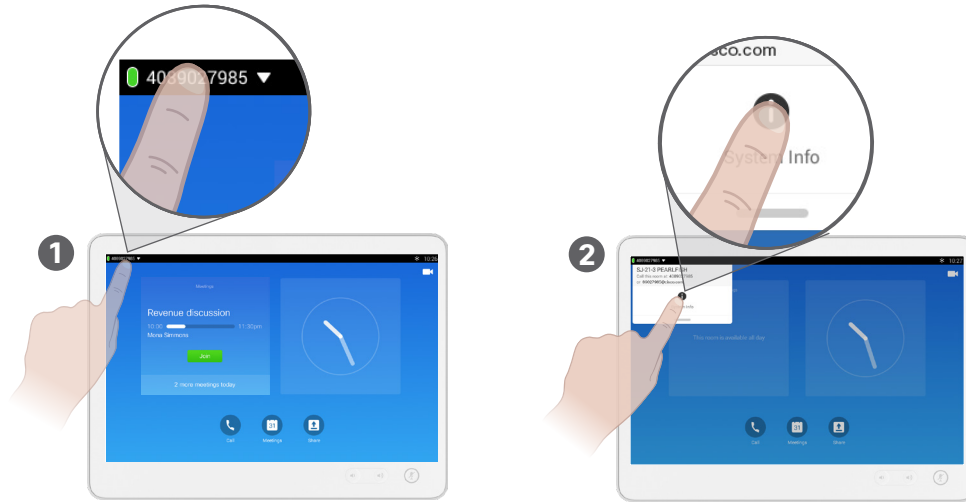Tap **Share** from the In Call screen to show the share tray.

2
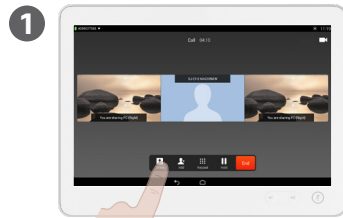
Drag the duplicate presentation away from the presentation area.
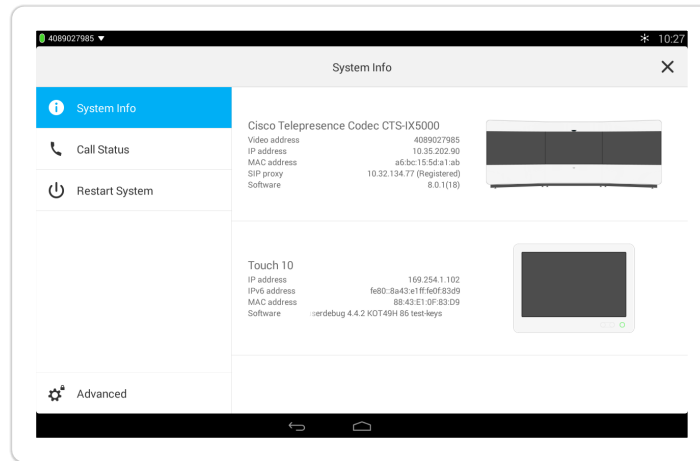
3

On release, the duplicate presentation is removed.
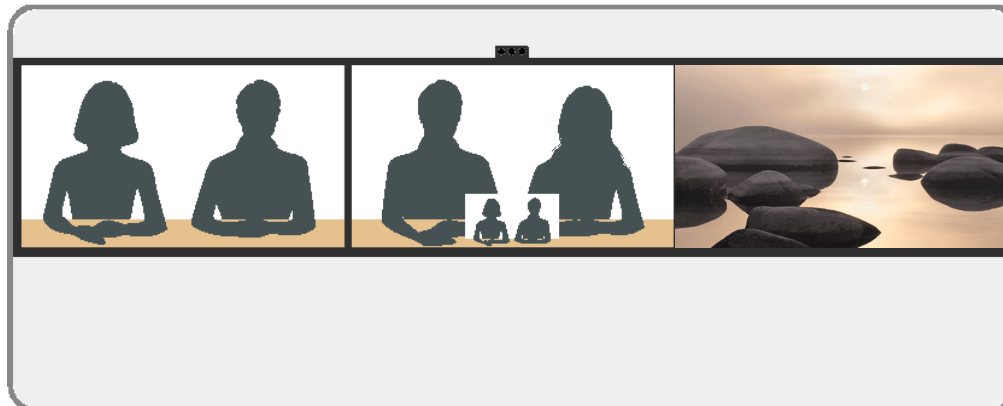
Show system information

1 Tap the number on the top left of the screen.

2 Tap **System Info.**

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